



**Sixteenth
International Tissue Elasticity Conference™
ITEC™
Avignon, France
September 9 – 12, 2018**

2018 Oral Presentation Instructions

Prepare the presentation in Power Point®.

Speaking time is normally 12 minutes with 3 minutes for questions for a full Oral Presentation or 5 minutes with 2 minutes for questions for a short Oral Presentation. This may vary depending on the program and you will be advised by the organizers prior to the conference.

Sunday, September 9, 2018

Bring the presentation to the Conference on a memory stick. Present it to the AV Manager for loading onto the Conference computer between 9:00am – 12:00pm*.

Presentations **MUST** be loaded at least 4 hours prior to presentation. Changed presentations may **ONLY** be loaded after that at the discretion of the AV Manager. No changed presentations are guaranteed to be loaded.

The Conference computer runs the data projector.

The Conference computers run Windows 7® and have the following programs:

Microsoft Power Point 2010®

Windows Media Player® 10.00.00.4058 (automatically updated to latest version)

QuickTime® 6.5.2

Please check that the entire presentation (including movies) can run from Power Point® **BEFORE** the Conference.

If the presentation contains a **movie**, please **embed** the movie in the Power Point® presentation; please see separate **Movie Instructions**.

If the presentation is created on a MAC, please run it on a similar PC from Power Point® **BEFORE** the Conference.

If necessary, special arrangements may be made with the Conference to try sample presentations on the Conference computer

BEFORE September 9, 2018

For any questions or concerns, please contact us by email at:
secretariat@elasticityconference.org

- * All times subject to change. Check the [Preliminary Programs](#) as they are posted on the [Conference Web Site](#) for time changes and the Final Program in the Proceedings for final times.